



BOARD OF COMMISSIONERS' AGENDA

Tuesday, September 25, 2018, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

IV. MEETING MINUTES

Minutes from the Tuesday, September 18, 2018 Board of Commissioners' meeting.

Action: *APPROVE the meeting minutes from September 18.*

V. CHECK RUN

Check run in the amount of \$ dated September , 2018.

Action: *APPROVE the check run dated September , 2018.*

VI. ADMINISTRATOR'S REPORT

VII. ABC APPOINTMENT

The citizens listed in the table below have offered their time and energy to serve on the indicated authorities, boards or committees.

| ABC | Name | Action | Term |
|----------------------------|------------|----------------|--------------------------|
| Higher Education Authority | Kevin Babe | Re-Appointment | 1/1/2019 – 12/31/2023 |

Action: *APPROVE the ABC re-appointment.*

VIII. CONTRACTS

- A. Prison – Contract addendum for the extension of the Comprehensive Health Service Agreement with PrimeCare Medical, Inc. to include the cost of living increase. The contract total is \$875,288.16 for the period of January 1, 2019 through December 31, 2019 – Dept. 333.

Action: Add the contract addendum with PrimeCare Medical, Inc. to next week's Consent Agenda.

B. Planning

- i. Memorandum of Agreement (MOA) between the County and Centre County Housing and Land Trust (CCHLT) for the purpose of designating up to five (5) hours per week of work time to provide administrative support to CCHLT. The agreement is the period of November 1, 2018 through October 31, 2019 – Dept. 151.

Action: Add the Memorandum of Agreement with CCHLT to next week's Consent Agenda.

- ii. Professional services agreement with SEDA- Council of Governments (SEDA COG) to undertake environmental reviews to include the eight-step flood plan review for the Masullo Park Handicapped Stream Access Project in Bellefonte Borough. The contract total is estimated at \$4,000 and should any environmental issues be identified or additional services required, not to exceed \$7,000 for the period of September 1, 2018 through September 1, 2020. Costs will be invoiced to the Bellefonte Borough CDBG funds – Dept. 817.

Action: Add the professional services agreement with SEDA COG to next week's Consent Agenda.

C. Human Services

- i. Human Services Block Grant Annual Report for Fiscal Year 2017-2018 - Dept. 580.

Action: Add the report to next week's Consent Agenda.

- ii. Adult Services – State Food Purchase Program (SFPP) Expense and Data Report for Fiscal Year 2017-2018. The total funds expended as of June 30, 2018 were \$95,029 – Dept. 501.

Action: Add the report to next week's Consent Agenda.

IX. CONSENT AGENDA

- A. Emergency Communications – Contract renewal with Snow Shoe Summit Lodge Corporation for the land lease agreement that houses a 9-1-1 Communications tower structure, equipment building, and perimeter chain link fence. This is the first of three additional five (5) year automatic renewal lease terms per the original lease agreement effective October 5, 2013 through October 4, 2033. This renewal includes a five (5) percent yearly escalator, the contract rates are as follows:

- i. 2018 total is \$2,680.19
- ii. 2019 total is \$2,814.20
- iii. 2020 total is \$2,954.91
- iv. 2021 total is \$3,102.66
- v. 2022 total is \$3,257.79

The total lease agreement is \$14,809.75 for the period of October 5, 2018 through October 4, 2023 – Dept. 354.

- B. Facilities Management - Contract with David M. Maines Associates for the Sheriff's Office Roof Replacement project. The contract total is \$188,715 for the period of September 25, 2018 through November 30, 2018 - Dept. 971.
- C. MIS/RBA – Authorize payment to Superion, LLC in the amount of \$56,936.38 for the following items:
- i. \$34,069.98 for Superion to provide maintenance and support for the Finance Plus software for the period of February 1, 2018 through January 31, 2019 – Dept. 142.
 - ii. \$9,566.25 for third party licenses with Optio ECI, Four J, MKS SQL, and BI Analytics (Cognos) for the period of September 1, 2017 through August 31, 2018 – Dept. 142.
 - iii. \$10,044.32 for third party licenses with Optio ECI, Four J, MKS SQL, and BI Analytics (Cognos) for the period of September 1, 2018 through August 31, 2019 – Dept. 142.
 - iv. \$3,255.83 for training and other costs related to the Finance Plus upgrade – Dept. 142.

D. Human Services

- i. MH/ID/EI – D&A

- 1. Department of Drug and Alcohol Programs (DDAP) Report for Fiscal Year 2017-2018 – Dept. 562.

2. Addendum No. 2 to the contract with Cen-Clear Child Services, Inc. to allow for \$17,000 in additional funds to provide additional early intervention services. This increases the contract maximum from \$77,000 to \$94,000, which is funded as follows: State \$84,600 and County \$9,400 for the period of July 1, 2017 through June 30, 2018 – Dept. 561
3. Addendum No. 2 to the contract with Strawberry Fields, Inc. to allow for \$50,000 in additional funds to provide additional early intervention services. This increases the contract maximum from \$350,000 to \$400,000, which is funded as follows: State \$360,000 and County \$40,000 for the period of July 1, 2017 through June 30, 2018 – Dept. 561.
4. Interagency agreement with the Centre County Local Interagency Coordinating Council (LICC) to provide collaboration of agency resources between Centre County Early Intervention, Central Intermediate Unit #10, Tyrone Area School District, and Cen-Clear Child Services, Inc. The contract total is \$1,000, which is funded as follows: State \$500 and Central Intermediate Unit #10 \$500 for the period of July 1, 2018 through June 30, 2019 – Dept. 561.
5. Agreement with Tuscarora Intermediate Unit 11 (TIU) to allow TIU, through the Department of Education –Office of Child Development and Early Learning to disburse grant funds to approved grantees for training and technical assistance to early intervention programs. These State funds have been awarded to programs to focus on a program priority area addressing social relationships, language, and early literacy or early childhood outcomes. The total grant is \$15,000 which is State funded for the period of July 1, 2018 through June 30, 2019 – Dept. 561.
6. Contract renewal with Beacon Light Behavioral Health Services to provide mental health services including outpatient mobile medication equipment. The contract total is \$35,000, which is funded as follows: State \$33,387 and County \$1,613 for the period of July 1, 2018 through June 30, 2019 – Dept. 561.

X. DISCUSSION ITEMS

XI. RECOGNITION

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XII. C-NET REQUESTS

- A. Sponsorship for the taping of the Domestic Violence Awareness Month Event to be held at the Courthouse Annex on Tuesday, October 9 at 12:00 PM.
- B. Sponsorship for the taping of the Congressional Candidates Forum on Monday, October 22, 2018 at 8:30 PM in the State College Borough Council Chambers.
- C. Sponsorship of a bulletin board message for the Congressional Candidates Forum to be advertised October 8 – 22, 2018.

XIII. REPORTS - ANNOUNCEMENTS

- A. Voter Registration Report
- B. Announcements

XIV. EXECUTIVE SESSION REPORT

XV. PUBLIC MEETING SCHEDULE

Tuesday, September 25, 2018

BOC Meeting – 10:00 AM - Room 146WB

Thursday, September 27, 2018

Finance Committee Meeting – 9:00 AM – Room 146WB

BOC/Salary Board Meeting – 10:00 AM - Room 146WB – AS NEEDED

Retirement Board Meeting – 11:00 AM – Room 146WB

Tuesday, October 2, 2018

BOC Meeting – 10:00 AM - Room 146WB

Employee Benefits Trust – 11:00 AM – Room 146WB

2019 Budget Work Session – 1:00 PM – Room 146WB

Thursday, October 4, 2018

BOC/Salary Board Meeting – 10:00 AM – Room 146WB

Tuesday, October 9, 2018

BOC Meeting – 10:00 AM - Room 146WB

Thursday, October 11, 2018

Prison Board of Inspectors – 8:00 AM - CCCF

BOC/Salary Board Meeting – 10:00 AM – Room 146WB

Employee Benefits Trust – 11:00 AM – Room 146WB

XVI. BID / PROPOSAL SCHEDULE

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XVII. ELECTION ANNOUNCEMENTS

Tuesday, October 9, 2018

Last day to REGISTER before the November election.

Tuesday, October 30, 2018

Last day apply for a civilian absentee ballot.

Friday, November 2, 2018

Last day for County Board of Elections to receive voted civilian absentee ballots.

Tuesday, November 6, 2018

GENERAL ELECTION

XVIII. QUESTIONS FROM THE PRESS

XIX. ADJOURNMENT